

## LANGWATHBY PARISH COUNCIL

**Clerk: John Fleming**

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**Chairman: Cllr Ian Harrington**

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Minutes of Annual General Meeting Held on Thursday 27<sup>th</sup> May 2021  
in the Village Hall commencing at 7.35pm.

**Apologies**

Cllrs D Banks, C Driver

**Unapproved**

**Present**

Cllrs I Harrington C Merrie, K Little, T Anderson, , C Wilson, J Corbishley, M Holliday,  
C Eland,

4 members of the public.

**30/21 Election of Council Chairman 2021/2022**

Cllr I Harrington was unanimously elected as Chairman for the year  
2021/2022. Proposed by Cllr M Holliday, Seconded by Cllr. C Wilson.

**31/21 Chairman's Declaration of Acceptance of Office**

Cllr I Harrington signed the Declaration of Acceptance of Office.

**32/21 Election of a Vice Chairman for Council Year 2021/202**

Resolved that Cllr K Little be unanimously elected Vice-Chairman for the year  
2021/2022 Proposed by Cllr I Harrington, Seconded by Cllr T Anderson.

**33/21 Minutes**

The Chairman was authorized to sign the minutes of the Annual General Meeting  
held on the 15<sup>th</sup> May 2019 as a true record

Proposed by Cllr C Merrie. Seconded by Cllr I Harrington.

The Chairman was authorized to sign the minutes of the Council meeting of the 18<sup>th</sup>  
March 2021. as a true record.

Proposed by Cllr T Anderson. Seconded by Cllr C Wilson.

**34/21 Declarations of Interest**

Cllrs K Little and I Harrington, declared their positions as Langwathby Village  
Hall Committee representatives and Cllr K Little regarding agenda Item 12.

**35/21 Public Participation**

**35.1** Four members of the public attended to voice their concerns over Planning  
Application: - 21/0435 – Ivy Cottage, Langwathby - Extension of existing parking area  
in garden, part retrospectively.

The key areas of concern raised were: -

**35.1.1** The extent of the 'engineering works' is beyond the permitted  
development. The parking area now created is too large and would  
accommodate three or four vehicles, originally there was space for  
parking one car, to extend this to two would be perfectly acceptable, but  
to twice that would not.

**35.1.2** There were concerns that water run off would cause flooding in Coxen Lane, leading to hazardous ice forming in winter conditions.

**35.1.3** The height of this proposed new parking area at the far end, was over 1m, the same height of the neighbouring properties (Winburn) fence. There is no retaining wall constructed or planned. The risk of collapse onto the neighbouring property is a strong possibility, along with a risk of vehicles driving or rolling off the area into the neighbouring garden.

**35.1.4** The height of this parking area is such that it is invading the amenity value of the adjoining neighbouring property, 'Winburn'. This development will cause an overshadowing and overbearing impact on the neighbouring property, 'Winburn' with any person standing on this parking area looking down directly into this neighbouring conservatory. There will also be vehicle headlight intrusion at night.

**35.1.5** There is strongly reported evidence that toxic and hazardous waste (asbestos) has been buried beneath this new parking area. Neighbours to the property are very concerned regarding their, and future owners of the site, safety, as a consequence.

**35.1.6** This area of ground could be considered a 'Green Lung' in the center of a densely populated area of the village. The site being a haven for wildlife supporting many nesting birds and also hedgehogs, an endangered species.

**35.1.7** A road safety hazard was identified with up to four vehicles having to reverse out onto the very narrow Coxen Lane.

**35.1.8** Concern was also raised regarding the Calor gas pipe buried beneath the site; has consideration been given to addressing this potential hazard?

**35.1.8** The Parishioners present urged the Parish Council to object to this retrospective planning application.

**36/21 Planning Application 21/0435 – Ivy Cottage, Langwathby** - Extension of existing parking area in garden, part retrospectively. (Brought forward from Agenda Item 13)

36.1 This planning application was now discussed by Councillors, with the points being raised by Parishioner being noted.

**Action:** - Unanimously agreed to object to the application in its present form.

**37/21 Councillor Report**

There was none; however, a monthly County Councillor report can be found on the website [www.langwathby.org](http://www.langwathby.org)

**38/21 District Councillor Report**

There was none.

**39/21 Appointment of Representatives to Committees**

**39.1** Resolved that Cllrs Miss. K Little and Mr. I Harrington be unanimously appointed to the **Langwathby Village Hall Committee** for 2019/20

**39.2** Confirmed that the Parish Council representation on the **Langwathby Playground Sub - Committee** are Cllr D Bank and Cllr K Little.

**39.3** Confirmed that Cllrs I Harrington, D Banks, C Eland, and T Anderson along with, advisor B Grey and J Fleming, Parish Clerk are appointed onto the **Langwathby Village Hall Renovation Committee**

**40/21 Finance**

<b>40.1 The Following Balances were noted</b>	<b>31/3/2021</b>	<b>18/5/2021</b>
	<b>£</b>	<b>£</b>
Vat to be claimed	2113.03 (Claimed)	3.94
Village Hall to refund	0.00	0.00
Penrith Building Society	2081.76	21589.95
Barclays – Current Account	<u>6589.95</u>	<u>4134.23</u>
	<u>10784.74</u>	<u>25728.12</u>
Total assets	<u>17933.60</u>	<u>30268.79</u>

**40.2 Presentation of the 31<sup>th</sup> March 2021 Year End Accounts**

These were unanimously adopted.

Proposer Cllr I Harrington

Seconder Cllr C Merrie.

**40.3 Presentation of Interim Accounts since 31<sup>st</sup> March 2021**

These were unanimously adopted.

Proposer Cllr I Harrington

Seconder Cllr K Little

**40.4 The following accounts were ratified:**

Opus Energy VH	36.19
Opus Energy VH	46.54
Nigel Preston – Village Green Repair	100.00
Calc Subscription 2021/2022	201.96
John Fleming Salary March/ April	489.66
John Fleming Office Provision March April	30.00
Land Registry Title and Map Village Green	29.90
Land Registry Title and Map Village Hall	29.90
EDC Lighting Electricity and Maintenance	1788.00
Certas energy VH	26.00
Solway Direct VG Seat	423.60

**40.5 Agreed the following payment.**

Clerks Expenses to 27<sup>th</sup> May 2021 27.90

**40.6 To authorize items 40.4 and 40.5**

Proposer Cllr T Anderson

Seconder Cllr C Eland

**40.7 The following receipts were noted:**

Precept	16800.00
CTRS	92.00
Lighting Grant	786.00
Village Hall Committee	850.52
Insurance Premium refund	20.00

**40.8 Transfer From Barclays to PBS 15000.00****40.9 To Approve and Sign Annual Governance Documents 2020/2021**

These documents were unanimously agreed and signed

Proposer Cllr J Corbishley

Seconder Cllr C Merrie

**40.10 Online Banking Authorisation 2021/2022**

This document was unanimously agreed.

Proposer Cllr J Corbishley  
 Secunder Cllr I Harrington

**40.11 To Review Asset Register for 2021/2022**

This document was unanimously agreed.

Proposer Cllr I Harrington  
 Secunder Cllr T Anderson

**40.12 To Review the Risk Assessment for 2021/2022**

This document was unanimously agreed.

Proposer Cllr K Little  
 Secunder Cllr C Wilson

**40.13 Parish Clerk and Responsible Financial Officer – Fee Review 2021/2022**

It was unanimously agreed to increase in line with NALC recommendations for 2021/2022

Proposer Cllr J Corbishley  
 Secunder Cllr C Merrie.

*(Note. Contract based on 5hrs per week on the NALC National Salary Scale Point 21).*

**41/21 Payment of grants**

£

**41.1** Resolved to pay the following grants: -:

Edenhall Parochial Church Council	300
The Memo	220
Fellrunner	350
Edenhall and Langwathby Sports and Recreation Field	250

**41.2** As is the Council policy it is requested that each of the above organisations supply copies of their last set of annual accounts.**42/21 Payment of Honorariums**

Cllr K Little left the room.

Resolved to pay the following Honorariums: -

Mrs S Harrison, Internal Auditor -	£ 100
Mrs I Little and Miss K Little, cleaning and maintenance of bus shelter and recycling center -	300.
Mr. W Veitch, upkeep of the Cemetery - (Paid autumn 2019)	250.

41/21 and 42/21 were unanimously agreed.

Proposer Cllr I Harrington  
 Secunder Cllr M Holliday.

**43/21 Planning Matters**

21/0329 - Listed Building Consent for the replacement of front elevation, timber single glazed windows with timber double glazed windows – Eden Bank, Langwathby Supported.

21/0435 – Ivy Cottage, Langwathby - Extension of existing parking area in garden, part retrospectively. See 36/21 above

**44/21 Highways and Land Matters**

- 44.1 Cemetery Entrance Issue** – Work completed.
- 44.2 Langwathby Hall Farm –Engineering Business.** Clarification sought regarding enforcement notice.
- 44.3 Langwathby Traffic Issues.** – In hand with Highways
- 44.4 Henderson Lane Refurbishment** – Work in hand
- 44.5 Village Hall – Access to new car park** – Work to be completed shortly.
- 44.6 Drainage Issue ‘Lane End’ Edenhall.** – Being monitored.
- 44.7 Edenhall War Memorial** – Reported that the, wall and railing behind the memorial were in need of repair, along with the chain in front of it requiring painting. Additional gravel was also required.  
**Action:** - A site visit be arranged between Cllr T Anderson and the Clerk.
- 44.8 Langwathby War Memorial** – Reported that some lead was ‘running’. Matter is in hand with Cllr D Banks.
- 44.9 Edenhall Roadside Drainage Issues** - Work is still required.  
**Action:** - To chased Highways on the two issues, one by ‘Whinsfield’ and the other by the Sports ground.
- 44.10 Repair of HGV Damage to Langwathby Village Green** – Work completed
- 44.11 Light Out – Back Road Langwathby, by Corner of Coxen Lane.** Rectified.
- 44.12 Information Kiosk Replacement Windows** – It was reported that the cost of replacement Perspex windows, with fittings, was £540 (excl Vat) and an installation quote of £150 had been received; a total cost being £690. + vat. In discussion, concern was expressed over the cost, however it was acknowledged that the existing windows had been installed for many decades and if replaced would serve for many decades in the future.  
**Action:** - Decided to defer a decision for now.
- 44.13 New Langwathby Village Green Bench** – Delivered - awaiting installation.
- 44.14 Platinum Tree Planting initiative** – This national initiative was noted – more information to be sought for discussion at a future meeting.
- 44.15 Metal Seat Opposite Langwathby War Memorial.** – Cllr K Little had offered to repaint it.
- 44.16 Langwathby Mobile Fish and Chip Vans Signs** – Following a request from the Parish Council these had been removed from the village green.
- 44.17 Meadow Court – Hedge** – Issue reported to Two castles Housing.
- 44.18 Recycling Site Appearance** – Issue was still being addressed by Councillors.
- 44.19 Footpath In Front of Clyde House** – During a discussion, involving the owner of Clyde House, it was reported that there were still safety concerns over this area. Vehicles were still parking on the footpath, forcing pedestrians to walk in the road. A further hazard was identified with vehicles cutting the corner into Coxen Lane, endangering pedestrians.  
**Action:** - To discuss possible solutions to the issues raised with Highways.

**45/21 Edenhall FTTP Project** – Reported that all participants had signed their commitment to the scheme and that signing of an Openreach contract was in hand.

**46/21 Langwathby FTTP Project** – This issue is ongoing.

**47/21 Langwathby Village Hall Renovation Project** –

**47.1** Reported that the work of this Committee was ongoing; an initial architect’s brief was being compiled for approval by the committee and the Parish Council, prior to being forwarded to three, selected firms of Architects, for their consideration.

**47.2** It was unanimously confirmed by Councillors that the Parish Council’s funding policy for this renovation work was that it shall be funded by the financial reserves of the Langwathby Village Hall Committee and acquired grant aid and privately sourced funding. The only financial involvement of the Parish Council being to reclaim VAT on the project and to be the signatory to any grant applications.

**48/21 Data Protection** – This updated document was unanimously agreed

**49/21 Emergency Plan** - This updated document was unanimously agreed

**50/21 Correspondence.**

To consider correspondence received since the last meeting and take necessary action.

**50.1 Langwathby Boon Day** - 12<sup>th</sup> June. – Reported

**50.2 Burnetts Solicitors**, Carlisle – Land Registry documentation received confirming the change of ownership of the vehicle access to tarmac area to rear of the Langwathby Village Hall from Willan Homes to the Parish Council.

**50.3 30 Forwarded E Mails** to Councillors which are held on file, for a year, for reference.

**51/21 Local Concerns**

To consider any matters of local concern raised by Councillors or Parishioners including those raised at the Annual Parish Meeting.

**51.1 Edenhall Benches** – Reported that the metal seat by the Edenhall War Memorial was in need of repainting and the wooden bench alongside was in a poor state of repair.

**Action:** - Cllr T Anderson kindly offered to repaint the metal bench and it was unanimously agreed to replace the wooden seat with a recycled plastic one from 'Solway Direct' with the following plaque, attached.

‘In memory of all those who sadly died  
and those who suffered  
during the 2020/2021 Covid – 19 Pandemic’

**51.2 Edenhall Grass Verge** – Between the Edenhall War Memorial and the Edenhall Hotel was very overgrown.

**Action:** - To ask Nigel Preston to mow the verge and to add it to his routine mowing contract.

**51.3 Edenhall Church Area Dog Waste.** – Concern was raised regarding dog waste not being picked up.

**Action:** - To contact the EDC Community Warden for assistance in resolving the issue.

**51.4 Langwathby Mill to A686 Dog Waste** - Again concern was raised regarding dog waste not being picked up long the verge.

**Action:** - To contact the EDC Community Warden for assistance in resolving the issue.

**51.5 Langwathby – Culgaith road - B6412.** Reported that a stream coming from the Skirwith road goes beneath F Birds factory building and then under the B6412 en-route to the River Eden, is bubbling up and flooding the B6412 in heavy rain. Exact location is mid-way between last house and the helicopter pad entrance.

**Action:** - To arrange a site visit between Highways and Cllr M Holiday to discuss a solution.

**52/21 Dates of future meetings**

Venue Langwathby Village Hall, commencing at 7.30pm

22<sup>nd</sup> July 2021

16<sup>th</sup> September 2021

18<sup>th</sup> November 2021

Meeting closed: 9.10 pm

Signed \_\_\_\_\_

Date \_\_\_\_\_